

**GOVERNMENT OF ANDHRA PRADESH****DIRECTORATE OF SECONDARY HEALTH**  
(Previously ANDHRA PRADESH VAIDYA VIDHANA PARISHAD)

NOTIFICATION FOR RECRUITMENT OF CERTAIN POSTS IN DSH (PREVIOUSLY APVVP) HOSPITALS UNDER THE CONTROL OF DISTRICT CO-ORDINATOR OF HOSPITAL SERVICES, DSH, KADAPA

**Limited Recruitment Notification No.01/2023**


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Applications are invited from the eligible candidates in the prescribed proforma for recruitment of 1) Post Mortum Assistant on outsourcing basic for a period of one year working in DSH hospitals under the control of District Co-Ordinator of Hospital Services, DSH (APVVP), Kadapa. The applicants can download the Notification & Application from the <https://kadapa.ap.gov.in> website.

Filled in applications shall submit in the O/o the District Co-Ordinator of Hospital Services, DSH (APVVP), Kadapa, "O" Block, New Collectorate, Kadapa, YSR District in office working days from 17-11-2023 to 21 -11-2023 from 10.30 AM to 05.00 PM by person or by registered post with all required attached certificates in office working days.

**The Last date for receipt of applications is 21 -11-2023 at 05.00 PM.**

Applications received after the last date will not be considered and this office is not responsible for any postal delay.

  
DISTRICT CO-ORDINATOR  
OF HOSPITAL SERVICES,  
DSH, KADAPA,  
YSR DISTRICT

**GOVERNMENT OF ANDHRA PRADESH**  
**DIRECTORATE OF SECONDARY HEALTH**  
 (Previously ANDHRA PRADESH VAIDYA VIDHANA PARISHAD)

**Limited Recruitment Notification No.01/2023**

Applications are invited from the eligible & interested candidates for recruitment of 1) Post Mortem Assistant on Outsourcing basis in DSH (previously APVVP) Hospitals under the control of District Co-Ordinator of Hospital Services, Directorate of Secondary Health, Kadapa. The applicants can download the application form from <https://kadapa.ap.gov.in> website only.

Sl. No.	Name of the Post	No of posts	Qualification	Roster Points	Consolidated Pay/Remuneratic (per month )
01	Post Mortem Assistant	01	1) Must have passed SSC or its equivalent exam from the board of Secondary School Certificate.	OC - HH-G-01,	Rs.15000

1. Prescribed application format should be downloaded from the <https://kadapa.ap.gov.in> website only. Any other applications will not be considered and it will be rejected.
2. All the required attachments should be enclosed at the time of submission of application only.
3. Any incomplete application & application without proper attachments will be rejected.
4. All Applications should submit at the O/of the District Co-Ordinator of Hospital Services, DSH (APVVP), Kadapa, "O" Block, New Collectorate, Kadapa, YSR District in office working days 17-11-2023 to 21-11-2023 from 10.30 AM to 05.00 PM. In office working hours by person or by registered post with all relevant attached documents. For any postal delay this office will not held responsible.
5. Applications after the due date ( 21-11-2023)
6. (21-11-2023, 5.00 PM) will not be accepted and also instructed that the individuals should write name of the post to which she/he applied on envelope cover.
7. Selection of candidates is purely on merit basis and as per rule of reservations.
8. Criteria& Weightage for selection of candidate as per the for total of 100 marks is:

Sl.No	Criteria	Weightage (total marks=100)
01	Aggregate of marks obtained in all the years in the qualifying examination	75marks
02	Weightage for experience of government services included Contract/out-sourcing service	<u>Based on working Area;</u> @2.5 marks for six months in Tribal area @2 marks for six months in Rural area @1markforsixmonthsinUrbanarea <u>Based on Covid duties (who were appointed exclusively for Covid- 19 purpose);</u> @ 5 marks per six months @10 marks per one year @15marks per one year six months
03	Weightage for No.of years since passing qualifying examination	Upto 10 marks @ 1.0 marks per completed year after acquiring requisite qualification.
<p>Note-1: The maximum weightage as mentioned at point-(02) for Government service rendered in Tribal/Rural/Urban areas including Covid-19 duties is maximum upto 15 marks as per G.O.Ms.No.211, HM&amp;FW (B2) department, dated.08.05.2021 read with G.O.Rt.No.573, HM&amp;FW (B2) department, dated.01.11.2021 and GO.Rt.No:07, HM&amp;FW(B2) Dept., Dated:06.01.2022.</p>		
<p>Note-2: The above Covid-19 shall be applicable only to the persons who have rendered their services for Covid-19 on Contract/Outsourcing/Honorarium basis and are appointed by the District Collectors or any other Competent authority exclusively for Covid- 19 purpose, based on orders issued by the Government from time to time.</p>		
<p>Note-3: The candidates who claim service weightage should submit Original service certificates in prescribed proforma duly issued by the competent authority along with copy of appointment orders issued by competent authority. Those who fail to submit the Original service certificate in prescribed proforma duly issued by the competent authority with appointment orders by competent authority will not be allowed service weightage.</p>		

9. No marks will be considered having disciplinary / adverse remarks.

10. Weightage marks will be considered, when the service certificate was signed by the concerned Medical Superintendent/ Medical Officer of that DH/AH/CHC along with countersigned by the concerned DCHS, DSH (APVVP)/DM&HO/Concerned District Head Officer whichever is applicable and also enclose the Xerox copy of appointment order copy.

11. If any service certificate submitted without countersignature from the concerned district authorities & Xerox copy of appointment orders, that certificate will not be considered for weightage marks.

12. The Staff who are claiming weightage marks, they shall not be removed from service on any disciplinary grounds/adverse remarks/Un authorized absence.
13. Regarding upper age limit:
- i) OC Candidate should not have completed 42 years as on 31-10-2023.
  - ii) SC/ST/BC Candidate should not have completed 47 years as on 31.10.2023.
  - iii) Physically handicapped persons should not have completed 52 years as on 31-10-2023
  - iv) Ex-service men as per rules in force.
14. Rule of Reservations will apply as per A.P.State Govt. Rules in force.
15. EWS: As per G.O.Ms.No.73 (Ser-D) Dept. Dated 04.08.2021 applicable to the candidates only on production of latest EWS certificate issued by the Tahsildar concerned.
16. The reservation to Women will apply as per General Rule 22-A (G.O.Ms.No.41, WD&CW (Estt.) Department, dt.01-08-1996 and as per the G.O.No.63 GAD (Ser.D) Dept Dated. 17.04.2018.
17. The Rule of Reservation to local candidates is applicable  
**Regarding Local candidature:**
- a) Zonal/Local: In terms of para 8 of G.OMs.No.674, GA(SPF)Dept., Dt:20.10.1975 under AP. Public employment (Organization of local cadres and Regulation of Direct recruitment Order 1975); & G.O.Ms.No.124, GA(SPF)Dept., Dt:07.03.2002.
  - b) Reservation to the local candidates is applicable as provided in the rules and as amended from time to time as in force on the date of notification. The candidate claiming reservation as local candidate should enclose the required study certificate (from IV<sup>th</sup> Calss to SSC) Or Residence certificate as the case may be. Subsequent production of the certificate will not be entertained under any circumstances.
  - c) Residence Certificate **will not be accepted**, if a candidate has studied in any educational institutions up to SSC. or equivalent examination, such candidates have to produce study certificates invariably.
  - d) Study certificates from IV to X from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, residence certificate from MRO for previous 07 years.
  - E) In the absence of the above certificate the candidate will be considered as Non-Local.
18. APPLICATION FEE:: Each applicant must attach the Demand Draft of Rs.500/- in favour of " DCHS, KADAPA" from any nationalized banks.
- Note**:: 1) Any application submitted without D.D. will not be accepted and rejected summarily

**18.Checklist::**

1. Application form
2. Aadhar card
3. SSC marks memo
4. Study certificates from IV<sup>th</sup> to X<sup>th</sup>.
5. Latest Caste Certificate issued by the Tahsildar.
6. PH Certificates (SADEREM Certificate)
7. Demand Draft in Original.

The Hon'ble District Collector & Chairman of District Selection Committee YSR District is reserved full rights to change or modify or to cancel the notification without any intimation.

  
DCHS, DSH, KADAPA.

**APPLICATION FORM**  
**DIRECTORATE OF SECONDARY HEALTH**

(Previously ANDHRA PRADESH VAIDYA VIDHANA PARISHAD)

**HEALTH, MEDICAL & FAMILY WELFARE DEPARTMENT, ANDHRA PRADESH**

**Limited Recruitment Notification No-01/2023**

**Applications for recruitment of posts to work in DSH  
Hospitals under the under the control of DCHS, DSH,  
Kadapa YSR District.**

Name of the post applied::



01	Name of the Applicant (In block letters as per SSC Marks list)	
02	Name of the Father/Husband	
03	Date of Birth (As per SSC marks certificate)	
04	Age as on 31.10.2023	
05	Social Status (SC/ST/BC/Others) Latest caste certificate issued by Tahsildar to be enclosed)	
06	Whether belongs to Physical handicapped Category (Latest certificate to be enclosed by Medical Board)	
07	Whether Ex- Servicemen/women	
08	Sex	
09	EWS(Y/N); If yes enclose Latest certificate issued by Tahsildar.	

**10. DETAILS OF SCHOOL EDUCATION::**

SL. No.	Class	Year of Passing	School & Place	District
01	IV			
02	V			
03	VI			
04	VII			
05	VIII			
06	IX			
07	X			

Study certificates from IV<sup>th</sup> to X<sup>th</sup> should be enclosed otherwise candidate will be treated as **NON LOCAL**

11. Educational Qualification:

Qualifying Examination	Year passing	of	Total Marks	Marks Obtained	% of Marks

12. Experience

Sl. No.	Name of the Government Medical Institution/ Hospital	Experience		No of completed Years
		From	To	

13. Address for communication along with Mobile Number::

Name of the Applicant	
Name of the Father/Husband	
House No	
Street/Village	
Mandalam/Town	
Mobile No.	1)
	2)
Email ID	

14. Registered in A.P. Medical Council/  
AP Pharmacy council/AP Para Medical Board.:YES/NO

If YES, Registration No::

15. Demand Draft (D.D.) Particulars:

i) D.D.No....., Dt:.....

ii) Amount of Rs.....

iii) Name of the bank:.....Branch:.....

## EXPERIENCE CERTIFICATE

(Certificate to be issued by the Government Medical Officer/Medical Superintendent concerned)

This is to certify that Sri/Kum/Smt.....  
 has worked/ has been working as.....in.....  
 .....  
 as on 31-10-2023.

Name of the Institution	Rural/Urban/Tribal	Working/Worked period		Break of service if any	Reasons for break in service if any
		From	To		

I hereby declare that:

1. The services of the above candidate working/worked on Contract/Outsourcing basis during the above period are Satisfactory.
2. He/She does not have any adverse remarks from his/her superiors during the above period of contract/outsourcing services.
3. She is eligible for contractual/outsourcing service weightage as per the rules published in the notification.

Station:

Signature of the Medical Superintendent/  
Medical Officer

Date:

// Countersigned by //

D.C.H.S./DM&HO/Supdt of GGH/

Concern Dept., Dist. Head

**Important Note:** The Copy of appointment orders must be enclosed along with the experience certificate, otherwise the weightage for contract/out sourcing services will not be considered for final merit list.



**DECLARATION**

I Sri/Kum/Smt..... S/O (or) D/O (or) W/O  
.....solemnly declare that the particulars given  
above are correct to the best of my knowledge and belief. I also agree that in  
the event of any of the particulars furnished in my application being found to  
be incorrect or false at a later date, my appointment will be cancelled  
summarily.

Date:

Place:

SIGNATURE OF THE APPLICANT

**16.CHECK LIST TO BE ENCLOSED/ATTACHED::**

1. Application form
2. Aadhar card
3. SSC marks memo
4. Study certificates from IV<sup>th</sup> to X<sup>th</sup>.
5. Latest Caste Certificate issued by the Tahsildar.
6. PH Certificates (SADEREM Certificate)
7. Demand Draft in Original.