

**DRAFT NOTIFICATION-4/2023**  
**GOVERNMENT OF ANDHRA PRADESH**  
**HEALTH MEDICAL & FAMILY WELFARE DEPARTMENT**

Notification No. 4/2023-,

Dated. -08-2023.

for appointment to various posts in Health Institutions of Kakinada District under the control of the Superintendents of Government General Hospital, Kakinada on Contract/Out sourcing basis.

Sub : **Recruitment Aug,2023** — Filling-up of the Remaining Paramedical Posts, on Contract basis under the administrative Control of Director of Medical Education, AP, Vijayawada – In GGH Kakinada - permission Accorded – Regarding.

- Ref: 1. G.O.Ms.No.188, HM&FW (D1) Dept. dated.15.07.2022.  
2. G.O.Ms.No.199, HM&FW (A1) Dept. dated 30.07.2022.  
3. Draft Notification received in this office on 4-08-2022.  
4. RC.No. 2253/P4/2020 dt. 12.05.2020 of the D.M.E., A.P., Vijayawada and Lr.No.E/149/2019, Dt:20.10.2022  
5. Rc.No.4077/P.1/2020, dated 29-06-2020 of the Director of Medical Education, Andhra Pradesh, Vijayawada  
6. G.O 60 HM&FW (B1) Dept. Dt 10-06-2020 (Receptionist cum Clerk)  
7. G.O 62&63 HM&FW (B1) Dept. Dt 10-06-2020 (D.R.A)

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1. Applications are invited from eligible candidates for recruitment to Dark Room Assistant posts in health institutions of Kakinada District under the control of the Superintendents of Government General Hospital, Kakinada , Kakinada District on Contract/Out sourcing basis.
  - a. Proforma of application will be available on the portal (<https://kakinada.ap.gov.in>) from 10:00 AM on **09/08/2023 to 17/08/2023 up to 05:00 PM** .
  - b. Last Date for submission of physical applications is 05:30PM on DD **17.08.2023**. Filled in applications shall be submitted in the specified counters in O/o GGH, Kakinada of the **erstwhile district concerned**. Candidates are advised to apply as soon as possible without waiting till last date to avoid last hour rush. They are further advised to obtain dated acknowledgement from the receiving authority, in proof of their submission of application.
  - c. District Jurisdiction for this recruitment is erstwhile district only and the vacancies at health facilities in these district boundaries shall be considered to be filled. Hence candidates shall apply to the respective erstwhile districts only.

The No. of vacancies is provisional and likely to increase or decrease as per the need of the department.

The Merit List of this notification is valid till 31<sup>st</sup> August, 2024, for the purpose of filling up of arising vacancies as per requirement of the Department.

Filled in Applications for the above posts are to be submitted to the Office of the Superintendent, Govt. General Hospital, Kakinada District, Kakinada **through Physically** on or before **DD 17 -08-2023** by 5.00 P.M.

**An acknowledgment** must be issued by the Office of Superintendent, Govt. General Hospital, Kakinada on receipt of application

D. Hewalathin  
9/8/23

SUPERINTENDENT.  
G.G.H., KKD.

2. Reservations :

- i. Reservations are applicable as per Rule 22 of AP State and Subordinate Services Rules and instructions issued from time to time including BC,SC and ST reservations.
  - ii. Reservations to woman will be as per General Rule 22-A(G.O.Ms.No.41, WD&CW (Estt) Dept., dated:-01-08-1996, G.O.Ms.No.63, GA(Ser-D) Dept, dt: 17.04.2018 & instructions issued from time to time.
  - iii. Presidential order is applicable as per GO Ms No 674; GA (SPF.A) Dept, u dated:28.10.1975, GO P No.763 GA.(SPF.A) Dept dated 15.11.1975 read with G.O.Ms.No.8 GA (SPF.A) Dept. dated.08.01.2002.
  - iv. Reservations to Differently abled persons is applicable as per G.O.Ms.No.2 Department for WCDA & SC (Prog.II) dt 19.02.2020.
  - v. Reservations for economically weaker sections will be as per G.O.Ms.No.73 GA (Services-D) dept. dt: 04.08.2021.
  - vi. Reservations for ex-servicemen are applicable as per rules in force.
3. Educational (Academic, Professional, Technical) qualifications, nature of appointment and remuneration to various posts:

The candidate should possess prescribed academic/technical/professional qualifications for the post they are applying for as on the date of this notification (which will be taken for reckoning weightage for contract / outsource/ honorarium service and for waiting period weightage after completion of academic/technical/professional qualifications as applicable).

If the applicant possesses an equivalent qualification to prescribed qualification in this notification, applicant shall enclose a copy of the Government orders to that effect to the application, failing which their application will be rejected.

| S.No. | Name of the Post     | Description | No. of Posts | Roster Point | Contract / OS | Minimum Qualification  |
|-------|----------------------|-------------|--------------|--------------|---------------|--|
| 1     | Dark Room Assistants | Rs.28,280/- | 1            | 6-OC--(W)HH  | Contract      | Certificate of having successfully completed the training course for Dark Room Assistant in a recognized institution. Provided that preference shall be given to the candidates who have passed the C.R.A. examination |

4. AGE: Upper age limit is 42 years. Age will be reckoned as on 01.07.2023 as per G.O.Ms.No.105 GA (Ser-A) dept., dated.27.09.2021 with relaxations as applicable. Including G.O.Ms.No.101 GAD (Ser.A) Dept. Dt. 30-09-2022 Relaxations will be as follows:-

- a. For SC, ST, BC and EWS candidates: 05 (Five) years.
  - b. For Ex-service Men: 03 (Three) years in addition to the length of service in armed forces.
  - c. For differently abled persons: 10 (Ten) years.
  - d. Maximum age limit is 52 years with all relaxations put together.
- 5 Fee: Applicant must enclose a demand draft towards application processing fee in favor of The Superintendent, Govt. General Hospital, Kakinada, Kakinada District., if candidate is eligible for more than one post is required to enclose demand draft for each post and apply for each post separately) as given below;
- a) Each applicant OC/BC must pay application process fee of **Rs. 300/- (Rupees three hundred only)** in favor the "The Chairman, Hospital Development Society, Government General Hospital,
  - b) Kakinada to the savings bank account No. **75870100004133** of Bank of Baroda, G.G.H., Branch, Kakinada I.F.S.C., Code: BARBOVJKGHHR. shall pay] in the above mentioned bank towards the application processing fees S.T., S.C.,E.W.S P.H., and Ex- Serviceman are exempted
  - c) ***NOTE: Original bank counterfoil receipt should accompany the application. Otherwise the same will be summarily rejected***

#### 4. METHOD OF SELECTION:

- a. Total Marks: 100
- b. 75% will be allocated for aggregate of marks obtained in all the years in qualifying examination or any other equivalent qualification.
- c. Up to 10 marks @ 1.0 mark per completed year after acquiring requisite Qualification as mentioned in the pass certificate. Weightage will be reckoned up date of notification as per Govt. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014.
- d. Weightage up to 15% will be given to the candidates working on Contract/Outsourcing/Honorarium basis including COVID-19 service as shown below subject to their Satisfactory service certified by the competent authority, as per GO Ms No. 211, HM& FW (B2) Dept., Dt: 08.05.2021, GO Rt No.573 HM&FW (B2) dept. Dt.01.11.2021 and GO Rt No.07 HM&FW (B2) dept. Dt.06.01.2022. Govt.Memo.no. 3740784/B2/2020 of HM&FW (B2) Dept., dt.14.02.2022, Circular No.03/CHFW/2022, of CHFW, AP, dated.11.02.2022. If any individual work less than 6 months for covid, the weightage shall be 0.8 marks per completed month will be awarded.

- e. Weightage to contract employment based on working area:
- (i) @ 2.5 marks per six months in Tribal Area
  - (ii) @ 2.0 marks per six months in Rural Area
  - (iii) @ 1.0 marks per six months in urban areas
  - (iv) No weightage will be given for the services less than six months for **Non-COVID** service.

- f. The COVID-19 weightage shall be applicable only to the persons who have rendered their services for COVID-19 on Contract/Outsourcing/Honorarium basis and are appointed by the District Collector or any other competent authority based on orders issued by Government from time to time and certified by the controlling officers (DMHO / DCHS/Principal of GMC/Superintendent of GGH) to that effect.

**(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**

- g. The candidates claiming service weightage shall submit original contract/Outsourcing/ Honorarium service certificate in the enclosed proforma issued by competent authority along with copy of appointment orders. Applications without the service certificates as prescribed above will not be considered for service weightage.

**(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**

- h. Contract service will be reckoned up to the date of notification as per Govt. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014.

5. Tenure of appointment and important conditions:

The tenure for the contract/outsourcing posts is initially one year from the date of joining in the post and may be extended for further period as per the instructions issued by the Government from time to time. The District Selection Committee reserves all the rights to terminate the contract / outsourcing services of any candidate / candidates at any time with one month notice or as per directions of the Government from time to time.

6. Self attested copies of the certificates to be enclosed to the filled in application:

- a. SSC or its equivalent (for date of birth).
- b. Pass certificates of qualifications prescribed for the posts concerned.
- c. Proof of appearance for the qualifying examination where ever applicable.
- d. Marks memos of all years of qualifying examination or its equivalent. In the absence of marks memos, marks will be calculated as per rules in force.

- e. Valid certificate of registration in A.P.Para Medical Board/ Allied Health Care sciences / any other council constituted under the relevant rules for specific courses where ever applicable.
- f. Study Certificates from class IV to X from the school where the candidate studied. In case of private study local candidature certificate for that particular 7 years period preceding to the year of passing X class from competent authority in Form Appendix I certificate of residence prescribed vide Sub clause (ii) of clause (a) of para 7 of the Presidential Order (proforma is herewith enclosed). Candidates migrated from Telangana shall submit certificate of Local candidature as per GO No 132 & 133 dt: 13.06.2017. In the absence of the suitable certificate, the candidate will be considered as non local and further action will be as per rules in force.
- g. Copy of valid caste certificate. In case of non submission of valid caste certificate, the candidate will be considered as OC.
- h. Latest EWS (Economically weaker sections) certificate issued by the competent authority in case of the EWS categories.
- i. Certificate of disability issued in SADAREM.
- j. Service certificate from the controlling officer concerned (DM&HO/DCHS/ Principals of GMCs / Superintendent of GGH / Any competent authority who appointed the applicant) for claiming weightage for Contract/outsourcing/honorary service, in the absence of which the candidate will not be given service weightage (proforma is herewith enclosed).
- k. Any other certificates as relevant and applicable.

Note:- Candidates must submit clear, visible documents (a to k of para.9), failing which application will be summarily rejected. Applications without the above documents will be summarily rejected.

7. Important information to candidates:
  - a. if selected, he/she should stay at the bonafide Head Quarters compulsorily.
  - b. If selected and appointed he / she should be abide by the Government rules in force regularly from time to time.
  - c. Candidates are advised to follow official website of the District from time to time for further information.
8. DEBARMENT:
  - a. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all aspects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and

summarily rejection of their candidature for this recruitment & future recruitment.

- b. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or such action as to violate or likely to violate the fair practices followed and ensured by the department will be sufficient for rendering such questionable means ground for debarment.

#### 9. DEPARTMENT'S DECISION TO BE FINAL

- a. The decision of the department regarding acceptance or rejection of the candidature, conduct of counselling and at all consequent stages culminating in the selection or otherwise of any candidates shall be final in all respects and binding on all concerned under the powers vested with. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.
- b. All interested and eligible candidates shall apply after satisfying themselves that they are eligible as per the terms and conditions of this recruitment notification. **Application sent through (physical application)** under any circumstances. Submission of application form by the candidate is authentication that he / she has read the notification and shall abide by the terms and conditions laid down there under.

GOVERNMENT OF ANDHRA PRADESH

Contract/Outsourcing/ Service Certificate  
(Certificate to be issued by the Controlling Officer concerned  
(DM&HO/DCHS/Principals of GMC/ Superintendents of  
GGH/ or any Other Appointing Authority)

This is to certify that, .....  
S/o,D/o ..... has been working / worked as  
(name of the post)in PHC / CHC / AH / DH / GGH / or any other AP  
State Institution at .....on Contract / Out-  
Sourcing / basis with concurrence of finance department, Government of  
AP. Details of his / her Contract / Out-Sourcing service as on the date of  
notification are as follows:

| Name of the institution | Urban/<br>Rural/Tribal (or)<br>Covid-19 | Period |    | Duration | Reasons for break in service (if any) | Charges /allegations /adverse remarks if any |
|-------------------------|---|--------|----|----------|---------------------------------------|--|
|                         |   | From   | To |          |                                       |  |
|                         |   |        |    |          |                                       |  |
|                         |   |        |    |          |                                       |  |
|                         |   |        |    |          |                                       |  |

I hereby declare that:

1. His /her services as .....on Contract/Out-sourcing honorary basis during the above said period are satisfactory.
2. He/she does not have any adverse remarks from his superiors during the period of Contract/Out-sourcing/service.
3. He/she is eligible for Contract / Outsourcing Service Weightage as per the rules published in the notification.

Signature& Seal of the Controlling  
Officer (DMHO/DCHS/any other  
competent District Authority who  
appointed the applicant)

Imp. Note: The self attested copy of appointment order must be en-closed along with this service certificate, otherwise weightage for Contract/Outsourcing/ service will not be considered for final merit.



**GOVERNMENT OF ANDHRA PRADESH**

HM&FW Department

(Notification No:4/2023, Date: 08.2023)

Recruitment to the various posts to work on contract basis/Out Sourcing basis in Govt. Health facilities

Application for the Post of :

Application No.(to be filled by the office)

Affix Pass  
port size  
latest  
colour  
photogra  
ph

|    |  |  |
|----|--|--|
| 1  | Name of the Candidate  |  |
| 2  | Gender   |  |
| 3  | Fathers Name   |  |
| 4  | Date of Birth(DD-MM-YYYY)  |  |
| 5  | Social Status<br>(OC/OC-EWS/SC/ST/BC-A,B,C,D,E)  |  |
| 6  | Whether claiming for service weightage for Contract / Outsourcing service (enclose contract / outsourcing service certificate) | Yes /No  |
| 7  | Whether Physically Handicapped (VH/HH/OH) (SADAREM Certificate to been closed)   |  |
| 8  | Whether claiming EWS reservation (copy of the certificate enclosed)  |  |
| 9  | Whether Ex-Servicemen (enclose Service Certificate)  | Yes /No  |
| 10 | Mobile number of the applicant   |  |
| 11 | DD particulars   | DD.No.                      Date:                      Amount: |

|    |                                   |
|----|-----------------------------------|
| 12 | <u>Address for communication:</u> |
|----|-----------------------------------|

Marks obtained in the requisite Academic / Professional /  
Technical qualification

| Qualification | Maximum Marks | Marks obtained | Year of passing (Month & Year) | Whether registered in respective council (Yes/No) |
|---------------|---------------|----------------|--------------------------------|---|
|               |               |                |                                |   |
|               |               |                |                                |   |
|               |               |                |                                |   |

Details of Contract/Outsourcing/Honorarium service as on. 08.2022:

| Sl. No | Name of the Institution | Contract / Outsourcing | Urban /Rural / Tribal(or) Covid-19 | Period of service |    | Total period (Years- Months- Days) | Service certificate issued by the competent authority enclosed (yes/no) |
|--------|-------------------------|------------------------|------------------------------------|-------------------|----|------------------------------------|---|
|        |                         |                        |                                    | From              | To |                                    |   |
|        |                         |                        |                                    |                   |    |                                    |   |
|        |                         |                        |                                    |                   |    |                                    |   |
|        |                         |                        |                                    |                   |    |                                    |   |

Details of School studies from 4<sup>th</sup> Class to 10<sup>th</sup> Class (for local status):

| Sl. No | Class | Year of passing | Name of the School | Town and District |
|--------|-------|-----------------|--------------------|-------------------|
| 1      | IV    |                 |                    |                   |
| 2      | V     |                 |                    |                   |
| 3      | VI    |                 |                    |                   |
| 4      | VII   |                 |                    |                   |
| 5      | VIII  |                 |                    |                   |
| 6      | IX    |                 |                    |                   |
| 7      | X     |                 |                    |                   |

DECLARATION

I, Smt/Kum/Sri.....D/o or S/o or W/o .....do hereby declare that, above particulars furnished by me are true to the best of my knowledge. I agree that in the event of any of the details furnished above being found to be incorrect or false at a later date, my candidature will be forfeited summarily.

Signature of the applicant

APPENDIX-I

CERTIFICATE OF RESIDENCE

(Vide Sub-Clause (ii) of Clause (a) para7 of the Presidential order) It is hereby certified,

(a) That Sri/Srimathi/Kumari \_\_\_\_\_

S/o.W/o,D/o\_\_\_\_\_appeared for the first time for the matriculation(S.SC) Examination in (month)\_\_\_\_\_year;

(b) That he/she has not studied in any educational institution during the whole or a part of the 4 consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) That in the 4 years immediately preceding the commencement of the aforesaid examination, he/she resided in the following place/places namely,

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| Village | Taluk | District | Period |
|---------|-------|----------|--------|
|---------|-------|----------|--------|

1.

2.

3.

4.

5.

6.

7.

Station: OFFICE SEAL

Date:

Officer of Revenue Department not  
Below the rank of Tahsildhar or  
Deputy Tahsildhar in independent  
Charge Of a Sub Taluk

Date:

\*Strike off 'whole' 'a part', as the case may be.