



**GOVERNMENT OF ANDHRA PRADESH**  
**HEALTH, MEDICAL AND FAMILY WELFARE DEPARTMENT**  
**O/o DISTRICT MEDICAL AND HEALTH OFFICER, ANANTHAPURAMU**



**(Notification No.01/APSACS/DM&HO/ATP/2022 Dt. 10.8.2022)**

**Applications are invited from 12.08.2022 to 22.08.2022.**

Applications are invited from the eligible and qualified candidates for filling up of certain posts on Contract Basis under NATIONAL AIDS CONTROL PROGRAMME of the following arised vacancy under the control of the District Leprosy AIDS & TB Officer, Ananthapuramu in the erstwhile Anantapuramu District to work initially for a period of oneyear on Contract Basis / Outsourcing basis.

S. No.	No. of posts Vacant	Name of the post	Qualification	Salary Rs.
1	03 OC (G)- 1 OC(W) - 1 SC(W) - 1	ICTC Counselor	<p>Essential Qualification &amp; Experience:</p> <p>Post Graduate degree / diploma in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing; with minimum 1 year experience after PG degree/ diploma, of working in field of counseling in health sector; preferably in HIV/AIDS.</p> <p>OR</p> <p>Graduate in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing with minimum 3 years of experience after graduation, of working in field of counseling in health sector preferably in HIV/AIDS.</p> <p>In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS.</p> <p>Other expertise required: 1. Working knowledge of computers</p>	21,000/ or as per APSACS Norms
2	06 OC (G)- 2 OC(W) - 1 SC(W) - 1 BC-A(W)- 1 OC PH(W) - 1	ICTC Lab Technician	<p>Essential Qualification &amp; Experience:</p> <p>Graduate in medical Laboratory Technology (B.Sc); with minimum 1 year experience after graduation.</p> <p>OR</p> <p>Diploma in Medical Laboratory Technology (DMLT); with minimum 2 years experience after diploma.</p> <p><b><u>The candidates should be registered with A.P. Para Medical Board</u></b></p> <p>Other expertise required: 1. Working knowledge of computers.</p>	21,000/ or as per APSACS Norms
3	03 OC (G) - 1 OC(W) - 1 SC(W) - 1	MEDICAL OFFICER	<p>Essentially be an MBBS and trained by NACO at one of the NACO designated training centers.</p> <p>The upper age limit for the post of MO will be considered as 62 years as per F. No. A11011/69/2007-NACO dated 21-05-2012.</p>	72,000/ or as per APSACS Norms
4	05 OC (G) - 2 OC(W) - 1 SC(W) - 1 BC-A(W)-1	Staff Nurse	<p>Qualification:-</p> <p>BSc. Nursing/GNM with one year of Experience</p> <p>OR</p> <p>ANM with min 3yrs of experience</p>	21,000/ or as per APSACS Norms

5	01 OC (W)	COUNSELLOR- ART	1) Masters degree in Social Work (preferably specialized in medical & psychiatric social work/Psychology). OR 2) candidates with degree in sociology may be considered OR A qualified graduate nurse can be appointed as undergo 12 days counselor training at NACO designated institute. NOTE: Qualified and competent PLHIV will be given preference	21,000/ or as per APSACS Norms
6	01 OC (W)	STI COUNSELLOR	Essential Qualification & Experience:  Post Graduate degree / diploma in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing; with minimum 1 year experience after PG degree/ diploma, of working in field of counseling in health sector; preferably in HIV/AIDS. OR Graduate in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing with minimum 3 years of experience after graduation, of working in field of counseling in health sector preferably in HIV/AIDS. In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS.  Other expertise required: 1. Working knowledge of computers	21,000/ or as per APSACS Norms
7	01 OC (W)	Blood Bank Lab Technician	Degree in MLT with 2 year experience in the testing of blood and its components.	21,000/ or as per APSACS Norms
8	01 OC (G)	Blood Transportation Van Driver	SSC with Heavy Driving License, work experience as driver 5-10 years.	15,000/ or as per APSACS Norms
9	01 OC (G)	Blood Transportation Van Attender	SSC Or equivalent qualification	10,000/ or as per APSACS Norms

\* The No. of vacancies is provisional and likely to increase or decrease as per the need of the department.

The Merit List of this notification is valid till 31<sup>st</sup> August 2023, for the purpose of filling up of arising vacancies as per requirement of the Department.

Filled in Applications for the above posts are to be submitted at the Office of the **DISTRICT LEPROSY AIDS & TB OFFICER**, Ananthapuramu district on or before 20.08.2022 by 5.30 P.M.

**An acknowledgment** will be issued by the **Office of District Leprosy AIDS & TB Office** on receipt of applications with check-slip of enclosures to the applicants.

Application form and other details can be obtained at (<https://ananthapuramu.ap.gov.in>).

1. **SCHEDULE:**

Sl. No.	Process	Date
1	Issue of Notification	12-08-2022
2	Time Period for submission of Applications	12-08-2022 to 22-08-2022
3	Completion of Scrutiny	27-08-2022
4	Display of Provisional Merit list	29-08-2022
5	Submission of grievances by the applicants if any	30-08-2022 to 01-09-2022
6	Display of Final Merit List and Selection list	03-09-2022
7	Conducting of Counselling & Issue of appointment orders to the selected candidates	05-09-2022

2. **RESERVATIONS:**

- i. Reservations are applicable as per Rule 22 of AP State and Subordinate Services Rules and instructions issued from time to time including BC, SC and ST reservations.
- ii. Reservations to woman will be as per General Rule 22-A (G.O.Ms.No.41,WD&CW (Estt) Dept., dated:-01-08-1996, G.O.Ms.No.63, GA (Ser-D) Dept, dt: 17.04.2018 & instructions issued from time to time.
- iii. Presidential order is applicable as per GO Ms No 674; GA (SPF.A) Dept, dated: 28.10.1975, GO P No.763 GA. (SPF.A) Dept. dated 15.11.1975 read with G.O.Ms.No.8 GA (SPF.A) Dept. dated.08.01.2002.
- iv. Reservations to Differently abled persons is applicable as per G.O.Ms.No.2 Department for WCDA & SC (Prog. II) dt 19.02.2020.
- v. Reservations for Economically Weaker Sections will be as per G.O.Ms.No.73 GA (Services-D) dept. dt: 04.08.2021.
- vi. Reservations for ex-servicemen are applicable as per rules in force.

3. **Educational (Academic, Professional, Technical) qualifications, nature of appointment various posts:**

The candidate should possess prescribed academic/ technical/ professional qualifications for the post they are applying for as on the date of this notification (which will be taken for reckoning weightage for contract / outsource/ honorarium service and for waiting period weightage after completion of academic/technical/professional qualifications as applicable).

If the applicant possesses an equivalent qualification to prescribed qualification in this notification, applicant shall enclose a copy of the Government orders to that effect to the application, failing which their application will be rejected.

4. **AGE:**

Upper age limit is 42 years. Age will be reckoned as on **01.07.2022** as per G.O.Ms.No.105 GA (Ser-A) dept., dated.27.09.2021 with relaxations as applicable. Relaxations will be as follows:-

- a. For SC, ST, BC and EWS candidates: 05 (Five) years.
- b. For Ex-service Men: 03 (Three) years in addition to the length of service in armed forces.
- c. For differently abled persons: 10 (Ten) years.
- d. Maximum age limit is 52 years with all relaxations put together.

5. **METHOD OF SELECTION:**

Total Marks: 100

- a. 75% will be allocated for aggregate of marks obtained in all the years in qualifying examination or any other equivalent qualification.
- b. Up to 10 marks @ 1.0 mark per completed year after acquiring requisite Qualification as mentioned in the pass certificate. Weightage will be reckoned up to date of notification as per Govt.Memo no.4274/D1/2013, HM&FW (D1) Dept., dt. 10.07.2014.
- c. In respect of CGPA Marks holders Marks is calculated as CGPA X 9.5 (Multiplying Factor) X 75%
- d. Weightage up to 15% will be given to the candidates working on Contract/Outsourcing/Honorarium basis including COVID-19 service as shown below subject to their Satisfactory service certified by the competent authority, as per GO Ms No. 211, HM& FW (B2) Dept., Dt:08.05.2021, G.O. Rt No.573 HM&FW (B2) dept. Dt.01.11.2021 and G.O. Rt No.07 HM&FW (B2) dept. Dt.06.01.2022. Govt.Memo.no. 3740784/B2/2020 of HM&FW (B2) Dept., dt.14.02.2022, Circular No.03/CHFW/2022, of CHFW, AP, dated.11.02.2022. If any individual work less than 6 months for Covid, the weightage shall be 0.8 marks per completed month will be awarded.

- e. Weightage to contract employment based on working area:

- (i) @ 2.5 marks per six months in Tribal Area
- (ii) @ 2.0 marks per six months in Rural Area
- (iii) @ 1.0 marks per six months in urban areas
- (iv) No weightage will be given for the services less than six months for

**Non-COVID service.**

f. The COVID-19 weightage shall be applicable only to the persons who have appointed and rendered their services exclusively for COVID-19 on Contract/Outsourcing/ Honorarium basis and are appointed by the District Collector based on orders issued by Government from time to time and certified by the controlling officers (DMHO / DCHS / Principal of GMC / Superintendent of GGH) to that effect.

**(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**

g. The candidates claiming service weightage shall submit original contract / Outsourcing/ Honorarium service certificate in the enclosed proforma issued by competent authority along with copy of appointment orders. Applications without the service certificates as prescribed above will not be considered for service weightage.

**(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**

h. Contract service will be reckoned up to the date of notification as per Govt. Memo no. 4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014.

**6. Tenure of appointment and important conditions:**

The tenure for the contract/outsourcing posts is initially one year from the date of joining in the post and may be extended for further period as per the instructions issued by the Government from time to time. The District Selection Committee reserves all the rights to terminate the contract / outsourcing services of any candidate / candidates at any time with one month notice or as per directions of the Government from time to time.

**7. Self-attested copies of the certificates to be enclosed to the filled in application:**

- a. SSC or its equivalent (for date of birth).
- b. Pass certificates of qualifications prescribed for the posts concerned.
- c. Proof of appearance for the qualifying examination where ever applicable.
- d. Marks memos of all years of qualifying examination or its equivalent. In the absence of marks memos, marks will be calculated as per rules in force.
- e. Valid certificate of registration in A.P. Para Medical Board/ Allied Health Care sciences / any other council constituted under the relevant rules for specific courses where ever applicable.
- f. Study Certificates from class IV to X from the school where the candidate studied. In case of private study local candidature certificate for that particular 7 years period preceding to the year of passing X class from competent authority in Form Appendix I certificate of residence prescribed vide Sub clause (ii) of clause (a) of Para 7 of the Presidential Order (proforma is herewith enclosed). Candidates migrated from Telangana shall submit certificate of Local candidature as per GO No 132 & 133 dt: 13.06.2017. In the absence of the suitable certificate, the candidate will be considered as non-local and further action will be as per rules in force.
- g. Copy of valid caste certificate. In case of non-submission of valid caste certificate, the candidate will be considered as OC.
- h. Latest EWS (Economically weaker sections) certificate issued by the competent authority in case of the EWS categories.
- i. Certificate of disability issued in SADAREM.
- j. Service certificate from the controlling officer concerned (DM&HO/DCHS/ Principals of GMCs / Superintendent of GGH / Any competent authority who appointed the applicant) for claiming weightage for Contract/outsourcing/honorary service; in the absence of which the candidate will not be given service weightage (proforma is herewith enclosed).
- k. Any other certificates as relevant and applicable.

**Note: Candidates must submit clear, visible documents (a to k of para.7), failing which application will be**

summarily rejected. Applications without the above documents will be summarily rejected.

**8. IMPORTANT INFORMATION TO CANDIDATES:**

- a. if selected, he/she should stay at the bonafide Head Quarters compulsorily.
- b. If selected and appointed he / she should be abide by the Government rules in force regularly from time to time.
- c. Candidates are advised to follow official website of the District from time to time for further information.

**9. DEBARMENT:**

- a. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all aspects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitment.
- b. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or such action as to violate or likely to violate the fair practices followed and ensured by the department will be sufficient for rendering such questionable means ground for debarment.

**10. DEPARTMENT'S DECISION TO BE FINAL:**

- a. The decision of the department regarding acceptance or rejection of the candidature, conduct of counselling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.
- b. All interested and eligible candidates shall apply after satisfying themselves that they are eligible as per the terms and conditions of this recruitment notification. Any application sent through any mode other than the prescribed offline mode (physical application) will not be entertained under any circumstances. Submission of application form by the candidate is authentication that he / she has read the notification and shall abide by the terms and conditions laid down there under.

**Collector and Chairman  
District Selection Committee  
ANANTHAPURAMU**



# GOVERNMENT OF ANDHRA PRADESH

O/o DISTRICT MEDICAL AND HEALTH OFFICER, ANANTHAPURAMU  
**(Notification No.01/APSACS/DM&HO/ATP/2022 Dt. 10.08.2022)**  
Recruitment on contract basis to work under NATIONAL AIDS CONTROL PROGRAMME



APPLICATION FOR THE POST OF : .....

Affix a latest  
Passport size  
colour photo

1	Name of the Candidate	
2	Gender	
3	Father Name	
4	Mother Name	
5	Date of Birth ( DD-MM-YYYY)	
6	Social status (OC/SC/ST/ BC-A,B,C,D,E) ;OC-EWS	
7	Whether claiming for Service Weight age (certificate issued by the competent authority should be enclosed)	Yes / No
8	Whether Physically handicapped (VH /HH /OH) (SADARAM Certificate to be enclosed)	
9	Sports certificates enclosed (Yes /No)	
10	Whether Ex-Service man/ Woman (Yes/ No)	
11	Local( <u>only Local candidates are eligible</u> )	
12	Aadhaar No.	
13	Mobile No.	
14	<b>Address for communication :</b>	

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**DETAILS OF SCHOOL EDUCATION:**

Sl. No.	Class	Year of passing	School in which studied	District
1	IV			
2	V			
3	VI			
4	VII			
5	VIII			
6	IX			
7	X			

**MARKS OBTAINED IN THE REQUISITE QUALIFICATION**

Qualification	Name of the Course studied	Total Marks	Secured marks	Percentage
SSC				
Intermediate				
Degree / Diploma				
PG qualification				

AP Medical / Paramedical /Nursing / Pharmacy Council Registration No.	No. : Date : Valid up to :
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**CONTRACT / OUT SOURCING WORKING PERIOD DETAILS IF ANY as on 31.07.2022**

Sl. No.	Name of the institution	Contract / Outsourcing	Period of service		Total period (YY-MM-DD)	Service Certificate issued by the competent authority enclosed Yes /No.
			From	To		

**DECLARATION**

I, Smt./Kum./Sri.....D/o,S/o.....  
certify that above particulars furnished by me are correct to the best of my knowledge. I also agree that in the event of any of the particulars furnished in my application being found to be incorrect or false at a later date, my candidature will be cancelled summarily.

Signature of the candidate

### CHECK LIST

Candidates are instructed to submit the documents in the following order:

1.	Filled prescribed application form	Yes / No
2.	S.S.C or Equivalent examination Marks Memo.	Yes / No
3.	Intermediate or 10+2 examination Marks Memo.	Yes / No
4.	Qualifying Examination Pass Certificate.	Yes / No
5.	Marks memos of all the years (qualifying examination)	Yes / No
6	Registration certificates from the respective councils (AP Medical/ Paramedical / Nursing / Pharmacy )	Yes / No
7.	Internship / Apprentiship / Clinical training Certificate if applicable.	Yes / No
8.	Latest Caste certificate issued by the Tahsildar concerned	Yes / No
9.	Study certificate for the years from 4 <sup>th</sup> class to 10 <sup>th</sup> Class. In case of Private study candidates, the residence certificate issued by the Tahsildar concerned for 04 to 07 years prior to SSC and its equivalent.	Yes / No
10.	PH certificate( <b>SADAREM CERTIFICATE</b> )in respect of candidates Claiming reservation under PH Quota	Yes / No
11.	Sports certificate in respect of candidates who claiming under Sports quota.	Yes / No
12	Relevant Certificates in respect of candidates who claiming Ex Service man Quota	Yes / No
13.	The service weightage will be allowed to the candidates those who are presently working in the respective cadre on contract / outsourcing basis / Covid-19 duties in the Govt. institutions under the control of the DPHFW, DME, APVVP . The service certificate should be submitted in the prescribed proforma.	Yes / No

NOTE : (1) Application without the requisite certificates will summarily rejected  
(2) All the Xerox documents should be signed by the candidate only.

**Signature of the candidate**



## **CERTIFICATE OF CONTRACT/OUTSOURCING SERVICE**

*(Certificate to be issued by the competent authorities concerned)*

This is to certify that, ..... D/o.....  
has been working as..... at.....  
(or) any other AP Govt., Institutions mentioned in the notification as the said individual applied for the post of ..... to work under the control of DM&HO/DCHS/ Ananthapuramu in NHM Scheme. And the details of service **as on 31.07.2022** is as follows:

Name of the institution	Rural / Urban/ Covid	Working /worked Period		Length of Service as on date of Notification yy-mm-dd	Break of service if any	Reasons for break in service (if any)
		From	To			

**I hereby declare that:**

1. The services as Contract / Outsourcing working on contract basis during the above said period are satisfactory.
2. He / She does not have any adverse remarks from his superiors during the period of Contractual / Outsourcing service.
3. He / She is eligible for Contractual / Outsourcing Service Weight age as per the rules published in the notification.

Signature of the DDO,  
(With seal and date)

Signature of the appointing authority  
(With seal and date)