



TATA INSTITUTE OF SOCIAL SCIENCES
(Govt. of India funded Multi-Campus Deemed University
under Section 3 of the UGC Act, 1956)
Hyderabad Off-Campus
K.B. Campus, Turkayamjal, Nagarjuna Sagar Road, Hyderabad 501510

**Applications invited for Project Positions on Contractual basis at the
TISS Hyderabad off-Campus: TISS HYD/PROJECT-UNICEF/June 2021**

Last Date for application 15th June 2022

TISS is a centrally funded public university which operates from four campuses located in Mumbai and Tuljapur in Maharashtra, Guwahati, and Hyderabad; and has expanded its education, training, research, and outreach activities in several other states as well.

UNICEF, Hyderabad and TISS Hyderabad entered technical assistance partnership to provide support to department of Health and Family Welfare, Telangana. Purpose is to strengthen the activation of communication interventions at district and sub-district level to address the primary health seeking behaviours in the context of post pandemic. This partnership technical support at the districts level to accelerate various district level communication activities aimed at primary health services and promote community action on health seeking behaviours around health, nutrition, child survival. Another key is prioritizing promotion of COVID-19 Appropriate Behaviors (CAB) as per the need.

This project has placed a state level coordinator and a cadre of district SBCC Coordinators working in close collaboration with the district administration and support in need-based planning, implementation, monitoring and reporting of communication interventions. Applications are invited from highly committed and motivated individuals with experience of capacity building in the field. These positions are to be filled for a period of six months or till 31st December 2022, whichever is earlier.

The details of the positions, qualifications required, and the job responsibilities are given below:

1. Position	State Project Coordinator (one post)
Reports to	Professor & Chairperson School of Gender Studies Tata Institute of Social Sciences, Hyderabad Campus
Purpose	Coordinate all functions of SBCC district teams and take responsibility for delivering its results on priority issues of child health, nutrition, issues of adolescents and RCCE for COVID19
Duration	1 st July 2022 to 31 st December 2022 (6 months)
Salary	INR 82000/-pm
Key Responsibilities	<ul style="list-style-type: none">• He/ She will be based in Tata Institute of Social Sciences campus Hyderabad.• Liaison with representatives of line-departments, organizations and agencies and promote the work of SBCC District Coordinators in the districts

	<ul style="list-style-type: none"> • In close coordination with the thinktank (internal/external thematic experts), take lead in organizing meetings, and consultative workshops for strategy development and trainings. • Coordinate with line-departments and responsible for development of thematic SBCC strategies for selected themes like AMB, Child Marriage prevention and SAM children • Manage capacity building programs and supervise content/module development and report writing and smooth rollout of training programs • Facilitate TORs for designing and documentation task to be carried out either through local agencies or by the District Coordinators. • Manage in-house creative designing or through outsourcing, ensure timely delivery of print / AV SBCC material (development, adaption, translation) to respective stakeholders • Identified best practices and lessons learned to build capacity and knowledge, and disseminate them through case studies, guidance notes and other relevant media
Qualifications, Skills & Experience	<ul style="list-style-type: none"> • Master's degree in communications/public relations/social sciences, management or similar field. • 6-8 years of progressive experience in handling multi-stakeholder, state or national level communication projects in a multi-disciplinary team. • Excellent communication, writing and drafting skills required. • Good understanding of women and child issues. • Project coordination, preferably with some experience at the national level or state level. • Fluency in Telugu and English • Computer literacy and ability to work efficiently in MS Office • Age to be below 50 years
2. Position	District SBCC Coordinator (Post: 04 Positions)
Reports to	Project Leader (over all reporting) DMHO- Functional Reporting
Purpose	Support District administration in anchoring Social an Behaviour change communication, in the areas of Reproductive and Child Health, nutrition, WASH and RCCE for COIVD 19.
Period/Duration	1 st July 2022 to 31 st December 2022 (6 months)
Salary	INR 48000/-pm (inclusive of travel)

<p>Key Responsibilities</p>	<ul style="list-style-type: none"> • He/ She will be based in O/o District Collector or DMHO in any district headquarter of Telangana • District SBCC Coordinator will report to and work under the guidance of District Collector • Participate in district taskforce meetings and coordinate development of communication guidelines • Liaison with DH&HO Office, and other line departments in the district and support in planning, implementation, monitoring and reporting of RCCE/SBCC activities • Develop district specific SBCC/RCCE costed plans and facilitate printing, distribution, and dissemination of SBCC material on issues, health issues like reproductive child health, immunization, WASH and COVID 19 • Coordinate with nodal officers of various line-departments in the district to mobilize and facilitate online trainings and periodic updates • Develop a database of key stakeholders in the district – Faith-based Organizations (FBOs), Community-based organizations, non-government organizations (NGOs), Youth Networks (NSS, NCC, BSGs, NYS etc.,) • Facilitate online quiz and monitoring tools to assess knowledge, attitude, and behaviors of the communities • Disseminate approved social media messages/products to various groups systematically as per plan • Document best practices and lessons learned and share with state office at TISS • Undertake monitoring visits and provide supportive supervision for communication activities
<p>Qualifications, Skills & Experience</p>	<ul style="list-style-type: none"> • Master’s degree in communications, public relations, social sciences, management or similar field. • 3 years of progressive experience in handling multi-stakeholder at district/state level communication projects in a multi-disciplinary team. • For graduates- 5 years of experience in community mobilization and/or working with NGOs and NGO networks • Possess good understanding of various stakeholders, especially Health, ICDS, Panchayati Raj, Education, Supply, Revenue, Minority Welfare, Municipal Corporation, Civil Defense, Information, Department of Field Publicity, Media, IMA, IAP, FOGSY etc.
	<ul style="list-style-type: none"> • Ability to work with communities from various social, religious and cultural backgrounds. • Has his/her own laptop and mobile phone • Has a 2-wheeler, willing to travel within the district • Excellent communication, writing and drafting skills required. • Good understanding of women and child issues. • Fluency in Telugu and English • Computer literacy and ability to work efficiently in MS Office • Age to be below 40 years

Proposed placement of District Coordinators

Coordinator Placement	Placement
1 Warangal Urban,	Warangal city
2 Vikarabad	Vikarabad,
3 Mahbubnagar,	Mahbubnagar
4 Rangareddy	Rangareddy

The selected Candidates may be posted in other places also if there is any vacancy

Application: Interested candidates are requested to send the followings:

1. Pl share your details in the enclosed Application Proforma.
2. Original certificates for verification at the time of Interview and all the photocopies to be submitted along with the application
3. You are requested to send the application by email or speed post to the following address so as to reach on or before.
4. Candidates are encouraged to email an application on the following
mail ID: Chair-sgs.hyderabad@tiss.edu

Address: Prof. Gyanmudra
Project Leader & Chairperson, School of Gender
Studies Tata Institute of Social Sciences, Hyderabad
off-campus
K.B. Campus, Turkayamjal, Nagarjuna Sagar Road, Hyderabad 501510
Tel. 7995007701 and 7995007702.

Other Conditions:

- The Institute reserves the right to relax qualification of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/research institution of repute,
- The institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not fill up the vacancy advertised.
- Since applications received may be short listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview.
- The post is unreserved, but candidates belonging to SC/ST/OBC/NT/DNT categories are encouraged to apply. The reservations, relaxations and concessions for SC/ST/OBC(NC)/PWD candidates shall be applicable as per Government of India rules.
- No queries or correspondence regarding issue of call letter for interview / selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.
- The SC/ST/OBC(NC)/PWD candidates called for interview must necessarily submit the certificate in the format prescribed by the Government of India. OBC candidates are required to submit a certificate regarding his/her 'OBC status and non-creamy layer status' in the prescribed Gol format duly issued on or after 01/01/2016 by the competent authority.

- The candidate under employment must bring 'No Objection Certificate' from their employer to appear for presentation/ interview.
- No TA / DA is payable for appearing for the interview.

Interview: The eligible candidates will be communicated by e-mail to appear for the online/offline interview to be conducted at the office of the Tata Institute of Social Sciences, Hyderabad off-campus K.B. Campus, Turkayamjal, Nagarjuna Sagar Road, Hyderabad 501510 Tel. 7995007701 and 7995007702.

The selected candidates are expected to join within 10 days from the date of receiving the appointment ~~letter~~

02.6.2022

Project Leader