

SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(Government of India : Ministry of Home Affairs)
Shivrampalli, Hyderabad – 500 052

No.19011/1/2022/Estt/A1

Dated, the 28th Mar, 2022.

NOTICE INVITING APPLICATIONS (OUTSOURCING)

Applications are invited from eligible retired government servants for filling up 2 (two) vacant posts of **Assistant (Ministerial)** in Sardar Sardar Vallabhbhai Patel National Police Academy, Hyderabad – 500 052, purely on outsourcing basis for a period of one year or till filling up the post on regular basis, whichever is earlier. The details are as below:

Name of the Post	Assistant (Ministerial)
No. of vacancies	02
Remuneration	Fixed monthly remuneration shall be admissible as per Govt of India, Ministry of Finance, Department of Expenditure OM No.3-25/2020-E.III.A dated 9.12.2020.
Education Qualifications & Experience.	Essential: (i) Officials retired from Government service holding analogous post on regular basis in Ministerial Cadre in Level-6 in the Pay Matrix and above. OR (ii) Retired Government Upper Division Clerk with 10 years regular service in Level-4 in the pay matrix.
Nature of Duties	(i) The incumbent will assist the Admn. Officer and Superintendent in General Supervision and Management of the section. (ii) He will work under Superintendent (Ministerial), Administrative Officer and perform the duties as allocated by the competent authority. (iii) Assigning the task to LDCs & UDCs and subsequent follow up to ensure expeditious disposal of work. (iv) Any other work assigned from time to time.

2. The terms and conditions for appointment are as under:

- (i) Paid leave as per Govt of India, Ministry of Finance, Department of Expenditure OM No.3-25/2020-E.III.A dated 9.12.2020.
- (ii) The contractual appointee shall not be entitled for residential accommodation, transport facility, CGHS, Medical reimbursement etc
- (iii) Medical facilities to the appointee and his/her spouse including minor children will be provided in the SVPNPA Hospital only. No referral facility will be extended to appointee and his/her applicable family members.

- (iv) The contract appointment will not bestow any right for claiming regular appointment in the Academy.
- (v) The Academy reserves the right to cancel the entire selection, without assigning any reasons and without incurring any liability thereof.
- (vi) The employer (SVP NPA) can modify, add, delete and amend/change about terms and conditions.

3. The format of application is enclosed. Filled-in application of eligible retired government servants should be addressed to the Assistant Director (Estt.I), SVP National Police Academy, Shivarampalli, Hyderabad – 500 052 (Telangana) to reach there by post or PDF in zip file by email to: esttsec1@svpnpa.gov.in on or before 07/04/2022 along with self attested copies of :

- i. Certificates of Educational, Technical Qualification(s), date of birth.
- ii. Pension Payment Order, Copy of Identity Card issued by the employer at the time of retirement and Last Pay Certificates as on date of retirement.

4. Maximum age limit should not exceed 64 years as on 1.4.2022.

Note: Incomplete/incorrect/unsigned applications and applications sent without the copies of required documents/photo shall be rejected.



(Siva M)
Administrative Officer (Estt.)

Copy to the AD(IT), SVP NPA with a request for uploading the above advertisement in Academy's website please.

**APPLICATION FOR POST OF ASSISTANT(MINISTERIAL) IN SVPNPA,
HYDERABAD PURELY ON OUTSOURCING BASIS**

1.	Full Name (in BLOCK letters) :	Latest Passport size photograph
2.	Father's Name :	
3.	Date of birth & Age :	
4.	Nationality :	
5.	Religion , Caste	
6.	Educational Qualifications :	
	a) Academic (copy of documents be attached)	
	b) Technical (copy of documents be attached) :	
7	Speed in Shorthand and Typewriting (copy of documents be attached) :	Shorthand : English: _____ wpm Typewriting : Lower /Higher
8.	Address:	
9.	Experience : Serving / Retired (Give details and also attach connected documents with copy of PPO of retired personnel)	
10.	Date of retirement under Central/ State department :	
11.	Whether Educational and other qualification required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same) qualification / experience possessed by the officer. :	
12.	Nature of present employment, i.e adhoc or temporary or permanent :	
13.	Phone / Mobile Number :	
14.	E-mail address :	
15.	Extra Curricular activities :	
16.	Language(s) known :	
17.	Any other information :	

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after test/interview, my candidature will stand cancelled and all my claim for recruitment forfeited. I also understand that if at any stage I am found to have used unfair means in the written examination/test or to have violated any of the rule/regulation governing the conduct of selection process, my candidature can be cancelled or be declared to have been failed by the selection board at its sole discretion.

Place :

Date:

Signature of Candidate