



SPMVV SOCIETY FOR INNOVATION INCUBATION ENTREPRENEURSHIP

TECHNICAL BUSINESS INCUBATOR (SSIIE-TBI)  
SRI PADMAVATI MAHILA VISVAVIDYALAYAM  
(Women's University)

Accredited by NAAC with 'A' Grade Tirupati-  
517502, Andhra Pradesh, India

[www.spmvv-tbi.com](http://www.spmvv-tbi.com)



**INCUBATION MANAGER FOR "TECHNOLOGY BUSINESS INCUBATOR -  
SPMVV SOCIETY FOR INNOVATION INCUBATION ENTREPRENEURSHIP  
(SSIIE-TBI)"**

**Essential Qualification:** Post Graduate Degree in Engineering/Technology/Life Sciences/Bio-Technology/Pharmacy from a reputed Indian/Foreign University/Institute or Post Graduate Degree in Management with Bachelors in Engineering/Technology from a reputed Indian/Foreign University/Institute. Ph. D. Degree in concerned or related discipline is desirable.

**Essential Experience:** Minimum 8 years of total work experience which may include a combination of Entrepreneurship, Entrepreneurship Development, Management, Engineering/ Technology/Design/ Research and Development, MSME management.

**Desirable:**

1. Strong technical skills. Must be able to participate in discussions with incubate companies and provide feedback and direction.
2. Administrative and managerial skills. Must be able to motivate and work with a team consisting of people with different skill sets and backgrounds.
3. Strong English writing, presentation and analytical skills.
4. Ability to work independently and provide vision to the incubate companies as well as the incubation team.
5. Should have knowledge of IPR policies and patent filing.

**Job Profile:**

Supervision of the entire Technology Business Incubation program that involves procuring applications for potential start-ups, screening and evaluation of applications, working with the Internal and External committees for fund generation to entrepreneurs. Conducting inspirational events and capacity building programs.

**Salary:** Consolidated pay of Rs. 75,000/- (Rupees Seventy-Five Thousand) only per month - with 10% yearly increment. Relevant taxes apply.

Candidates must submit their resume/CV with a set of self-attested photocopies of all educational/ experience related certificates /marks sheets with one passport size photograph by email to The Secretary, SSIIE, SPMVV, email - [jyothi.spmvv@gmail.com](mailto:jyothi.spmvv@gmail.com) on or before 22.11.2021, 5.00pm. The post applied for should be mentioned in the subject.

**Note:** The post is purely on temporary basis but may extend year by year based upon the candidate's performance. If the performance is not satisfactory it may lead to termination.



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**(FORM OF APPLICATION TO BE SUBMITTED BY THE CANDIDATES)**

1. **Name of the post applied for** a) Post :  
(Subject and Specialization]  
b) Subject :  
c) Specialization :

Latest Pass  
port size  
Photograph

2. **a. Name of the candidate in full**  
**With address for communication and :**  
**Mobile/Land line No/ email id.**  
**b. Permanent Address :**

3. **Date of Birth and Age (incompleted years) :**  
4. **Community and Sub category:**  
5. **Nationality:**  
6. **Qualifications: (Start with highest Degree)**

Examination Passed	Class	% of Marks	Year	University/Institution
(i) Ph.D. ( )				
(ii) M.Phil ( )				
(iii) M.Tech/ P.G ( )				
(iv) B.Tech/Bachelor's Degree ( )				
(v) Any other				



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**7. Experience:**

<b>Name of the Post</b>	<b>Name of the Institution where worked</b>	<b>Period with dates</b>	<b>Total Experience</b>

**8. Projects Handled (Brief Description):**

**9. Summary of Profile (Max. 1000 words):**

**10. Statement of Purpose w.r.t. the Position applied (Max. 1000 words):**

**11. Any other relevant particulars which the applicant wishes to place before the Selection Committee for consideration.**

**Declaration:**

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Station :

Date :

Signature of the Candidate

**NOTE :**

1. If a candidate is applying for more than one post, separate application is to be submitted for each post, failing which, the application will be considered for only one post.
2. Providing wrong information will disqualify the candidate.
3. If you are already employed, provide No-Objection certificate from the employer.
4. Enclose attested copies of all your qualifications and experience certificates.